



Republic of the Philippines  
Department of Health  
Center for Health Development – Cagayan Valley  
**BATANES GENERAL HOSPITAL**  
Basco, Batanes  
E-mail Address: [bgh\\_bso@yahoo.com](mailto:bgh_bso@yahoo.com)

## REQUEST FOR QUOTATION

### SUPPLY & DELIVERY OF DRUGS & MEDICINES RFQ NO. 2014-02

1. The Department of Health, Batanes General Hospital (BGH), hereinafter referred to as “the Purchaser”, has a requirement for the Procurement of drugs & medicines.
2. Bidding procedures will be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act 9184 (R.A. 9184).
3. The Batanes General Hospital Bids and Awards Committee (BGH-BAC) will hold a Pre-Bid Conference on September 23, 2014 @ 2:00 p.m. at the Batanes General Hospital Conference room, Basco, Batanes
4. Quotations must be delivered to the BATANES GENERAL HOSPITAL, 2/F, Administrative Bldg. on or before **2:00 p.m. of 6 October 2014**.
5. Your price quotation must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid if the contract is awarded.
6. **All quotations must be typewritten or handwritten in indelible ink and must be placed in sealed envelope marked “PROCUREMENT OF DRUGS & MEDICINES (RFQ NO. 2014-02)**
7. Bids shall be valid for *ninety (90) calendar days* from the Opening of Bids.
8. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed.
9. The bidder/supplier’s must submit Certificate of product registration (CPR) on the product to be delivered.
10. **DELIVERY SITE:** Administrative Bldg. 2<sup>nd</sup> floor, Batanes General Hospital Compound, Basco, Batanes.
11. The applicable rate for late deliveries is one tenth (1/10) of the one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten (10) percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten (10) percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
12. The BGH-BAC reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
13. Bidders are entitled to one (1) bid only, otherwise, all bids made shall automatically be rejected.
14. **The prospective bidder shall submit the following requirements in one envelope.**
  - a) **Technical Specifications**
  - b) **Price Schedule**
  - c) **Valid and Current Certificate of PhilGEPS**

**RICHARD PAUL G. ONG, MD.**  
**Medical Officer III & BAC-Chairman**  
**Batanes General Hospital**